

Change Management Policy

Mindshine Technologies Inc. · Document 10 · Version 1.1 · August 12, 2026 · Status: **Operating**

The rule that makes the rest enforceable

There is exactly one path to production for each kind of change, and each path produces its own evidence:

Change type	Only path	Evidence produced
Application code	git commit → CI verify gate (tests, dependency audit, secret scan) → CI-built image → rollout	Pipeline run; audit records the evaluated commit
Infrastructure	versioned overlay / terraform edit → declarative apply (plan reviewed first)	Versioned diff; cluster state verified against overlays
Customer pipeline configuration	typed product operations → versioned Dolt commit	Full who/what/when history by construction
Scheduled jobs	CronJobs in overlays; queues are data-defined	Versioned + visible in product

Ad-hoc mutation paths are policy violations: no `kubectl edit`, no hand-built images, no console changes to managed infrastructure.

Classification & authorization

Changes are standard (pre-approved path above), normal (reviewed before implementation – CODEOWNERS routes reviewers), or emergency. Production rollouts to the prod branch/cluster happen on a deliberate change window – dev remediation never silently touches prod (repository policy; the dev hardening baseline is applied to prod on its own scheduled window, disclosed as an open matter until done).

Testing & verification

The CI gate is the minimum bar for every image. Post-deploy, live pod-spec verification confirms the hardened runtime settings survived the rollout, and user-facing changes are verified in a real browser.

Emergency changes

May be expedited to address urgent risk, using the same single paths (expedited review), and are documented and reviewed after the fact.

Traceability

Monthly change/release evidence (April-August 2026) is compiled from the pipeline and audit records – every deploy is traceable to the commit and the audit that evaluated it.

Owner: CTO. **Review:** at least annually and upon material change. **Contact:** security@mindshine.com.